



**Acts of
City Council of Hinton
Regular Meeting
Tuesday March, 18 2014
7:00 p.m. -- Hinton City Hall**

1. Call to order/Roll Call – Mayor Joe Blankenship called the meeting to order and the record showed that Councilman Pat Jordan, Councilwoman Roberta Sorg, and Councilman Bob Basham were all present. City Manager Cris Meadows, Chief of Police Derek Snavelly, Fire Chief Ray Pivont and City Attorney Richard Gunnoe were also in attendance. Councilman Larry Meador was absent.
2. Invocation / Pledge of Allegiance – Cris Meadows led the prayer and the pledge of allegiance.
3. Approval of Agenda – Councilman Jordan moved to approve the agenda removing item 9 Public Hearing on Small cities grant application due to not being ready for it. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.
4. Approval of Minutes- Councilman Jordan moved to approve the minutes of the February 2014 regular city council meeting. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.
5. Approval of Paid Invoices – Councilman Basham moved to approve the paid invoices. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
6. Approval of Financial Report February 2014 – Councilman Jordan moved to approve the financial report February 2014. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.
7. Approval of Building Permits – Councilman Jordan moved to approve the building permits. Councilman Basham seconded the motion. The motion passed on a vote of 2-1 with Councilman Basham voting no on 217 3rd Ave.
8. Approval of 2014-2015 budget – Councilman Jordan moved to approve the budget as presented. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.
9. Public Hearing on Small cities Grant Application – moved off agenda
10. Appearance of Citizens – Janet Adkins spoke for the Fire Department Women’s Auxiliary and asked to put a storage building beside the new station. Council said to try and get a drawing from the architect and it would have to match the current building.
11. Discussion and or action regarding personnel – Mayor Blankenship introduced three new employees. Ashley Farrell has been hired as the new Fitness Center Manager. Leslie Gross is the new daycare director. Nekeshia Gill is the new Sanitary Board billing clerk. Cris Meadows asked for an executive session to discuss personnel. Council agreed and stated they would like to move it to the end of the meeting.
12. Discussion and or action regarding Brooks Sewer Project – Mayor Blankenship gave a report on the status of the project. Councilman Basham moved to approve the payment

of \$131,104.41 and \$60,839.75. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.

13. Discussion and or action regarding Gold Coast Project – Councilman Basham moved to approve the payment of \$9,297.87. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
14. Discussion and or action regarding Project Prioritization – Cris discussed the list of possible projects with council. The need to demolish dilapidated structures was set as the top priority and a grant application is being prepared for that now. The community also needs a new gym and recreation center for its athletic programs that could be used by all community groups. The Possum Hollow sewer project and CSO long term control project were also on the list along with restoring the passenger depot. Councilman Basham moved to approve the list as presented. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
15. Discussion and or action regarding Skateboard proposal- council entertained a proposal from Teeya Mills to teach skateboard classes at the skate park for a fee and in turn she would provide free clinics and help promote the park. Councilwoman Sorg moved to approve the proposal. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
16. Discussion and or action regarding freedom of information requests – Richard Gunnoe stated after some research and discussion with the Attorney General’s office he is setting up a procedure on how to handle all future requests. Councilman Basham moved to adopt procedures as set forth in Richard’s memo to handle all future requests. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
 1. *That when a written request is received, that that request specifically identify the material that is requested.*
 2. *That the City Manager respond in writing to that request within five days and in that response indicate that the person requesting the information needs to contact the City and schedule a mutually convenient time for inspection of the records. Please note that I do not believe the City needs to disrupt its normal operations to provide for production of documents and that the City should arrange a time when an employee would be available to oversee the inspection process.*
 3. *The City Manager should review the records requested to determine if any information that is exempt from the process is included. If there is sensitive material that would be personal in nature including social security numbers, bank accounts, various deductions present in the records, the same should be redacted before the person requesting the information be permitted to review it.*
 4. *That at the time arranged for inspection of the records, that the City make a table available for inspection of whatever documents are requested and that an employee be present to insure that the integrity of the records is maintained.*
17. Councilman Jordan moved to go into executive session to discuss personnel. Councilman Basham seconded the motion and the motion passed on a vote of 3-0. Council returned from executive session stating no decisions had been made. Mayor Blankenship recommended promoting Dereck Dick to full time on the Street Department. Councilman Jordan moved to promote on the mayors recommendation. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.
18. Adjournment – Councilwoman Sorg moved to adjourn the meeting. Councilman Basham seconded the motion and the motion passed on a vote of 3-0.

Cris C. Meadows/ City Manager

Joseph M. Blankenship/ Mayor