

**APPLICATION FOR EMPLOYMENT
FOR
HINTON CITY POLICE OFFICER**

Hinton Police Civil Service Commission

*Any applicant falsifying information on this application will be held liable.
Print all information legibly. Answer all questions. Any incomplete application will not be considered.*

Name: _____ Date Available: _____
Last Name First Name Middle Name

Residential Address: _____

Mailing Address (Post Office Address): _____

Telephone Number/s: _____ Drivers License Number: _____
If not your phone number, specify whose number this is List Drivers License Number and what state it's from

NOTICE: STATE LAW MANDATES THAT ANY APPLICANT APPLYING FOR A JOB AS A POLICE OFFICER MUST BE BETWEEN THE AGES OF 18 AND 35. IF HIRED, YOU WILL BE REQUIRED TO PROVIDE PROOF OF AUTHORIZATION TO WORK IN THE UNITED STATES.

Age: _____ Date of Birth: _____
Month Day Year

Are you applying to be reinstated as a Police Officer for the City of Hinton: _____
Yes No

NOTICE: IF YOU ARE APPLYING FOR REINSTATEMENT AS A POLICE OFFICER FOR THE CITY OF HINTON, THE AGE LIMIT IS 37.

Place of Birth _____
City or County State or Province Country

Are you a US Citizen: _____ If not, where are you a citizen of: _____
Yes No Name of Country

Do you have Dual Citizenship: _____
Yes No

What is your physical condition? _____

List any physical impairments that you have: _____

Are you a veteran of the US Armed Forces? _____ If so, what branch of service? _____
Yes No

Highest Rank Held: _____ Date you entered service: _____

Discharge Date: _____ Type of discharge received from the Armed Forces: _____

List any special skills or training received in the Armed Forces: _____

Have you served as a law enforcement officer in another location: _____ If yes, what department did you serve on and where is it located: _____
Yes No
List City, State, or Province

Reason you left that department: _____

Date Hired: _____ Date Departed: _____ Name of the ranking officer in that department: _____

 Officer's name and a contact phone number

EDUCATION:

	School Name & Location	Major Studied	Dates of Attendance	Diploma/Degree Received
High School				
College				
Post Graduate				
Other (specify)				

Have you had computer training: _____ What programs are you familiar with: _____
Yes No

Have you had foreign language training: _____ What language(s) do you consider yourself proficient in: _____
Yes No

 Specify Language, fluency, and if ability includes speaking, reading, or writing.

EMPLOYMENT HISTORY Start with your present or most recent job and work backwards.

1. Employer: _____ Dates of Employment: _____ to _____

Employer's Address: _____

Job Titles and Duties Performed: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Termination: _____ Explain: _____
Voluntary Layoff Discharged

2. Employer: _____ Dates of Employment: _____ to _____

Employer's Address: _____

Job Titles and Duties Performed: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Termination: _____ Explain: _____
Voluntary Layoff Discharged

3. Employer: _____ Dates of Employment: _____ to _____

Employer's Address: _____

Job Titles and Duties Performed: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Termination: _____ Explain: _____
Voluntary Layoff Discharged

4. Employer: _____ Dates of Employment: _____ to _____

Employer's Address: _____

Job Titles and Duties Performed: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Termination: _____ Explain: _____
Voluntary Layoff Discharged

5. Employer: _____ Dates of Employment: _____ to _____

Employer's Address: _____

Job Titles and Duties Performed: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Termination: _____ Explain: _____
Voluntary Layoff Discharged

OTHER QUALIFICATIONS

Are you a certified Police Officer: _____ Did you successfully complete the WV State Police Academy:
Yes No

_____ Dates of your Attendance: _____
Yes No

Summarize special job-related skills or qualifications you have that would enhance your job as a police officer:

Professional Certifications or Licenses: _____

Date Certification or Licenses Received: _____

Have you ever been convicted of a felony: Yes No Are there background issues that you need to reveal: _____

REFERENCES List three work related references (do not include relatives)

1. Name: _____ Phone Number: _____

Address: _____

Is this a personal ___ or professional ___ reference How long has this reference known you: _____
Years or Months

2. Name: _____ Phone Number: _____

Address: _____

Is this a personal ___ or professional ___ reference. How long has this reference known you: _____
Years or Months

3. Name: _____ Phone Number: _____

Address: _____

Is this a personal ___ or professional ___ reference? How long has this reference known you: _____
Years or Months

APPLICANT'S ACKNOWLEDGEMENT: I certify that answers given in this application are true and complete to the best of my knowledge. I authorize investigation into all statements I have made on this application as may be necessary for reaching an employment decision. In the event I am employed, I understand that any false or misleading information I knowingly provided in this application or interview(s) may result in discharge and or legal action. I understand also that if I am employed, I will be required to abide by all policies and procedures of the City of Hinton. This will include moving into a 15 minute range from the city limits within six months of hiring.

Printed Name

Signature

Date