



# City of Hinton

## Hotel/Motel Occupancy Tax Return

Persuant to West Virginia State Law, §7-18-8, *If any hotel operator fails to collect the tax authorized by this article and levied pursuant to municipal ordinance or order of the county commission or shall fail to properly remit such tax to the taxing authority, he shall be personally liable for such amount as he failed to collect or remit.*

Hotel/Motel/Home:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Manager:

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail Address:

\_\_\_\_\_

Number of Rooms:

\_\_\_\_\_

1. Gross Receipts - All Hotel, Motel, Rooming 1. \_\_\_\_\_

\_\_\_\_\_ (Month and  
Year of Collections)

2. Exempt Receipts - Permanent Guest 2. \_\_\_\_\_

(Anyone With Continuous Lodging 30+ days)

3. Other Exempt Receipts 3. \_\_\_\_\_

(Attach a Copy of Exemption Certificates)

4. Total Exempt Receipts (Add Lines 2 & 3) 4. \_\_\_\_\_

5. Net Taxable Receipts (Lines 1 Less Line 4) 5. \_\_\_\_\_

6. Tax Due (Enter 6% of Line 5) 6. \_\_\_\_\_

7. Credit or Debt (Over or Under Payment 7. \_\_\_\_\_

In Prior Months)

8. Penalty (\$1.00 per Day For Late Return) 8. \_\_\_\_\_

9. TOTAL TAX DUE (Sum of Lines 6, 7, & 8) 9. \_\_\_\_\_

\_\_\_\_\_

Due By:

PLEASE MAKE CHECK OR  
MONEY ORDER PAYABLE  
AND MAIL TO:

**City of Hinton  
322 Summers Street  
Hinton, WV 25951**

I hereby certify that the information and statements contained herein and in any schedules or exhibits attached are true and correct.

\_\_\_\_\_

**This return, with remittance, is due on or before the 15<sup>th</sup> day of the calendar month next succeeding this month in which the tax accrued.**

**§7-18-10:** *Unless otherwise provided by ordinance, order, rule or regulation of the taxing authority, the tax authorized by this article, if imposed or levied by any municipality or county, shall be due and payable in monthly installments on or before the fifteenth day of the calendar month next succeeding the month in which the tax accrued.*

**Last revised on 07/09/2009**