



**Acts of
City Council of Hinton
Regular Meeting
Tuesday, September 15, 2020
7:00 p.m. -- Hinton City Hall**

1. Call to order/Roll Call – Mayor Jack Scott called the meeting to order, and the record showed that Council President Pat Jordan, Councilman Jim Leslie, Councilman Larry Meador, and Councilwoman Roberta Sorg were all present.
2. Invocation / Pledge of Allegiance – Cris Meadows led the prayer.
3. Approval of Agenda – Councilman Jordan moved to approve the agenda. Councilwoman Sorg seconded the motion, and the motion passed on a vote of 5-0.
4. Approval of Minutes- Councilman Meador made a motion to approve the two sets of minutes as presented. Councilman Jordan seconded the motion. The motion passed by a vote of 5-0.
5. Appearance of Citizens - none
6. Department Heads brief – City Attorney Anna Zeigler discussed the houses being torn down and the legal logistics that are slowing down the process a bit. Public Works Director Billy Gill discussed tearing down the houses on 11th Ave and cutting the riverbanks on Greenbrier Drive. Fire Chief Pivont presented a letter that the fire department has received a \$1,000 grant from the WVAWC for equipment and the Governor has sent every department \$10,000 to be used to purchase gear. Police Chief Nate Allen presented a report on the department’s activities. He also stated he has identified 20 properties for the “Golden Ticket” clean-up program. City Manager Cris Meadows stated that the Corps will be paving along Miller Ave Saturday in places that were sited as damaged. He also stated that the Fitness Center was back to 24/7 access and that they had already seen a small spike in membership.
7. Approval of August 2020 paid Invoices – Councilman Jordan moved to approve the paid invoices. Councilman Meador seconded the motion and the motion passed on a vote of 5-0.
8. Approval of August 2020 Financial report – Councilman Jordan moved to approve the August 2020 Financial Report, Councilwoman Sorg seconded the motion and the motion passed on a vote of 5-0.
9. Resolution to approve to run the levy – Councilman Meador moved to approve the resolution to run the special excess levy in January 2021. Councilman Jordan seconded the motion and the motion passed on a vote of 5-0.
10. Approval of Fiscal Year 2020 end of year statement – Councilman Meador moved to approve the FY20 financial report. Councilwoman Sorg seconded the motion and the motion passed on a vote of 5-0.

Fund**General Fund****YTD Actual****Revenues**

Property Tax	280,066.61
Excess Levy	142,913.80
Oil & Gas Tax	6,359.09
Utility Tax	196,441.73
Utility Tax - Hinton Utilities	28,599.48
Business & Occupation Tax	1,056,717.04
Wine and Liquor Tax	30,163.45
Animal Control Tax	78.30
Hotel Occupancy Tax	5,105.74
Amusement Tax	1,061.64
Licenses	5,920.75
Building Permit Fees	3,356.23
Miscellaneous Permits	34.00
Franchise Fees	32,704.48
IRP Truck Fees	39,251.31
Parks & Recreation/Pool	67,811.57
Parks & Recreation/ Fitness Center	30,573.80
Rents and Concessions	3,965.00
Fines, Fees and Court Costs	15,764.88
Interest Earned	6,089.05
Gaming Income	8,974.79
Sale of Fixed Assets	8,005.08
Accident reports	95.00
Video Lottery	773.24
Miscellaneous Revenues	1,147.29

Total Revenues**1,971,973.35****Expenditures**

Mayor	19,319.46
Council	26,874.46
City Manager	68,948.67
Finance	2,616.54
City Clerk	63,439.06
Police Judge	11,431.99
City Attorney	12,000.00
Regional Development Authority	2,676.00
City Hall	233,025.45
Other Buildings	72,363.13
Police Department	423,953.38
Fire Department	372,738.55
Dog Warden	14,108.40
Streets and Highways	297,174.32
Street Lights	74,157.29

Health Department	6,000.00
Parks	62,147.54
Visitors Bureau	3,521.16
Fairs and Festivals	3,865.95
Swimming Pool - Water Slide	76,540.24
Fitness/Community Center	39,579.64
Youth Programs	7,502.05
Library	7,200.00
Beautification	9,518.05
Aging Program	6,000.00
Total Expenditures	<u>1,916,701.33</u>
Excess Revenues Over (Under) Expenditures	55,272.42

Fund

Coal Severance Tax

YTD Actual

<u>Revenues</u>	-
Coal Severance Tax	8,355.11
Total Revenues	<u>8,355.11</u>
<u>Expenditures</u>	-
City Manager	1,243.44
City Clerk	503.26
City Hall	4,301.34
Total Expenditures	<u>6,048.04</u>
Excess Revenues Over (Under) Expenditures	2,307.07

Fund

Fire Fund

YTD Actual

<u>Revenues</u>	-
Contributions other Entities	48,665.35
Interest Earned	276.39
Total Revenues	<u>48941.74</u>
<u>Expenditures</u>	-
Total Expenditures	<u>0.00</u>
Excess Revenues Over (Under) Expenditures	48,941.74

Fund

Sewer Fund

YTD Actual

<u>Revenues</u>	-
Unmetered Residential Flat Sewer	720.12
Unmetered Commercial Sales	1,498.64
Metered Residential Sales	546,701.41
Metered Commercial Sales	154,699.69
Metered Public Authority Sales	102,565.32
Penalties	18,685.12
Interest Earned	5.02

Miscellaneous Revenues	6,615.22
Tap Fees	1,000.00
Total Revenues	<u>832,490.54</u>
<u>Expenditures</u>	-
Sanitary Sewer	706,590.16
Total Expenditures	<u>706,590.16</u>
Excess Revenues Over (Under) Expenditures	125,900.38

Fund	
Building Commission	<u>YTD Actual</u>
<u>Revenues</u>	-
Rent	76,479.72
Interest Earned	5.56
Total Revenues	<u>76485.28</u>
<u>Expenditures</u>	-
City Hall	47,808.57
Other Buildings	12,624.54
Total Expenditures	<u>60,433.11</u>
Excess Revenues Over (Under) Expenditures	16,052.17

Fund	
Development Authority	<u>YTD Actual</u>
Revenues	-
Rent	37,821.19
Total Revenues	<u>37,821.19</u>
Expenditures	-
Other Buildings	145,525.74
Total Expenditures	<u>145,525.74</u>
Excess Revenues Over (Under) Expenditures	(107,704.55)

11. Mayors report- Mayor Scott spoke about the demolition on 11th Ave and six houses have been demolished already and we are planning to take down several more. He also spoke about the community clean up and that he is seeking volunteers to help with that and that we are hiring additional temporary labor to help with the cleanup. He mentioned the merchants meeting and planning a holiday event to help with retail sales. West Virginia American Water is also discussing selling us the property we asked for at Hinton Landing.
12. Approval of Committee appointments – Councilwoman Sorg moved to table this item. Councilman Leslie seconded the motion and the motion passed on a vote of 5-0.
13. Personnel- In accordance with WV Code 6-9A-4 (b)(2), Councilman Leslie moved to go into executive session to discuss personnel matters. Councilman Jordan seconded the motion and the motion passed on a vote of 5-0. Council returned from executive session by unanimous consent. Councilman Meador moved to hire the police clerk upon the Police Chief’s recommendation. Councilwoman Sorg seconded the motion and the motion passed on a vote of 5-0.
14. Discussion and or action regarding city maintenance truck – Public Works Director Billy Dan Gill spoke about the need to replace the carpenter’s truck. He has gotten several bids

and the best was from the state bid at Stevens Auto, the total price with the truck and fabricated bed will be \$35,000. Councilman Leslie moved to approve the purchase of the truck. Councilman Jordan seconded the motion and the motion passed on a vote of 5-0.

15. Discussion on Home Rule – Mayor Scott stated that he wanted to just wait till March to begin this process as we are currently busy on so many other projects and the timeline is really tight to get this in before the Home Rule board meets again.
16. Discussion regarding city wide cleanup – The council discussed the clean-up schedule and about getting volunteers to help.
17. Discussion and or action regarding Trick or Treat- Council discussed issues with Trick or treating during the COVID crisis and asked Cris to work with local organizations to come up with a plan to have a safe event. They discussed different sites and scenarios in which they could provide a safe environment for the kids and those who wanted to participate.
18. Adjournment - Councilman Jordan moved to adjourn the meeting. Councilwoman Sorg seconded the motion, and the motion passed on a vote of 5-0.

Cris C. Meadows/ City Manager

Jack L. Scott/ Mayor